



Ohio Associated Press Photo Contribution Guidelines



The Ohio AP photo report ...

is only as good as you – its member photographers and photo editors – make it. We need your breaking news photos, stand-alone features and photos that accompany feature stories.

YES:

The AP always needs good feature photos. A strong feature picture can stand on its own merits or go with a story. It ought to be visually compelling and of good technical quality.

On spot news photos, the key is timeliness. Remember to ask yourself, "Would we run a news photo that is x days old?" For a DAILY newspaper it defeats the purpose to hold onto your spot news photos until the next day.

The AP covers all the major sports events. But if you have an outstanding photo that is unusual, feel free to transmit it to the AP.

NO:

Check passings, ground breakings, minor car accidents, minor fires, etc.

But of course there's always an exception - even with the above examples, an unusual occurrence or humorous situation could arise that might make for an interesting picture. Even a Rotary Club meeting could be visually interesting when the unexpected occurs.

But one rule is solid - don't even THINK of transmitting a photo that has been digitally altered.

If you have a photo The AP could use, there is a way to get it to us.

FTP – the preferred method - If you have Netscape or an ftp client and Internet access, use file transfer protocol (ftp) to transfer your photos from a desktop folder directly to the server at the State Photo Center in Washington.

Request a username and password with an e-mail to statephotostech@ap.org. You can also call the State Photo Center, 1-888-273-6867, or Kiichiro Sato in the Columbus bureau, 1-800-762-4841, to request the information.

Once you have a username and password, open Netscape or your ftp client and log in to <ftp://username:password@165.1.59.7>. Drag and drop your photo into the Netscape window or use the ftp client to transfer it to the photo server.

BBS - The bulletin board system does not require an Internet connection, is toll-free and requires free client software on your Mac or PC. The software can be downloaded from the bulletin board using any dialup communications program. If you need the software but don't want to download it, contact the State Photo Center to have it sent to you.

E-MAIL

This is a last-resort method to send your photos to the State Photo Center. Use it only if ftp or bbs fail. Address: statephotos@ap.org.

It's important after all transmissions to call the State Photo Center, 1-888-273-6867, to confirm your photo arrived safely and answer any questions the photo editors may have.

Phone Numbers

Columbus

News Desk	614-885-2727
	800-762-4841
Photo Desk	614-885-3059
	888-315-8184
Communications	800-762-0832

Cleveland

216-771-2172

Cincinnati

513-241-2386

Dayton

937-225-2269

Toledo

419-724-7113

State Photo Center

Desk	888-273-6867
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New York

Photo Desk	212-621-1900
Sports Desk	212-621-1918
Specials Desk	212-621-1980
Rerun Desk	212-621-1904
Photo Library	212-621-1913

Web Links

<http://photoarchive.ap.org> – Connect to the AP Photo Archive.

<http://photorerun.ap.org> – Photos transmitted within the last two weeks. Easiest and best way to get reruns.

STATE PHOTO CENTER
1-888-273-6867